

WANOSCG Project grant funding criteria and process

WANOSCG is making available a limited number of grants of up to \$5,000 to support suitable native orchid research and/or conservation projects in Western Australia. WANOSCG can call for projects or members can request support for a project at any time.

Terms of application for the grants are as follows:

1. An application must be from a WANOSCG member or be supported by a member as a co-applicant.
2. The first stage of application will be a one-page Expression of Interest (EOI) providing a brief outline (300 words) of the intended project, including how it fits with WANOSCG objectives.
3. The EOI must include personal and contact information and be submitted to the management committee who will determine if the proposed project is suitable for further consideration.
4. Expressions of Interest should be submitted to wanoscg@gmail.com.
5. If the proposal is deemed suitable, the proponents will be asked to submit a more detailed project description (no more than three pages - a pro forma will be supplied for further assessment.)
6. At the EOI and more detailed project description levels, the decision of which projects, if any, get a grant will be up to the sole discretion of the management committee.

WANOSCG orchid research and conservation funding

Grant Project Information Pro forma

When doing a more detailed application please follow and address the following points, remembering the application cannot be longer than 3 pages, so feel free to be succinct and use dot points, but make sure you provide the required information.

1. Project Title.
2. Project Aim (what are you trying to achieve - what will be the tangible outcome from this work?) *One brief paragraph max.*
3. Project proponents:
 - Primary proponent must be a WANOSCG member. Name, email and phone number
 - Other proponents. Name, email and phone number.
4. Project justification. What orchid related issue is the project addressing, how does it fit with WANOSCG objectives, what makes it important and

how will the project contribute to conservation or improved understanding of WA orchids? Reference any supporting information that enhances the project's value. *Two paragraph max.*

5. Method - the how, what and when. (*Especially note when the project will start and anticipated finish time.*)
6. Milestones: a couple of key tangible outputs (*ie fence, collection, weeding, report, etc*) and associated anticipated dates so progress can be tracked.
7. Budget - brief outline of what the funds will be used for and ownership of any assets or IP should they be part of the project.
8. List other partnerships and contact details - technical, knowledge or financial support (*dot point*).
9. Communication - There are three key outputs that must be included in the application:
 1. A written report must be provided at the end of the project (annual report if project goes longer than a year) outlining key achievements and how they went compared with originally stated goals
 2. Project proponents must make an oral report to a general meeting within a year of finishing the project
 3. Other communication activities that will ensure information reaches the wider orchid loving public.